

**MUNOZ ACCOUNTING INC**

**2100 W 76 ST SUITE 309**

**HIALEAH FL 33016**

**Business Income Tax Return Extension Request Form**

If you are not ready to file your corporate taxes by the due date, feel free to send us the written request below to file an extension on your behalf. All extension requests must be received 5 days prior to the due date.

In case of an S Corporation or a Partnership this will also affect each shareholder or partners' personal returns. You will need to complete a separate Individual Extension Request Form. Therefore it is your responsibility to complete both forms.

Please complete both forms and send them back to us along with a check for \$100 (\$50 toward the corporate return and \$50 toward the personal return). This deposit will be credited toward your tax preparation fee.

Please note extensions allow additional time to file but do not extend your time to pay. Taxes paid late are still subject to interest and late payment penalties.

**The extension periods vary from 5 to 6 months depending on the type of return.**

We will no longer be sending reminders. If you are on extension we must receive your information 1 month prior to extension deadline.

**Mail or E-mail the completed form below.**

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CORPORATION NAME \_\_\_\_\_ FEDERAL ID # \_\_\_\_\_

CORPORATION ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

CONTACT'S PHONE # (\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

SPECIFY FEDERAL TAX CLASSIFICATION \_\_\_\_\_

CLIENT SIGNATURE \_\_\_\_\_

NAME ON CREDIT CARD: \_\_\_\_\_ CVV: \_\_\_\_\_

CREDIT CARD # \_\_\_\_\_ EXP DATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CARD TYPE  VISA  MASTERCARD  DISCOVER  AMERICAN EXPRESS